



The Florida State University Panama City, FL 32405-1099

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October 3, 2005

MEMORANDUM

TO: Faculty and Students, Panama City

FROM: Melissa A. Jones, Director, Office of Student Affairs, Panama City

RE: Special Instructions for Panama City Campus pertaining to the FSU Academic Honor Policy (*Approved by Faculty Senate and Student Senate February 16, 2005; Effective August 22, 2005*)

1. Except as noted in item 2 below, all instructions pertaining to the FSU Academic Honor Policy, including forms and flow charts, should be changed as follows:

A. *Replace* “Dean of the Faculties Office” with “**Assistant Dean, Faculty Building, 522-2098 or extension 198**”

B. *Replace* “Dean of Students Department” with “**Judicial Affairs Officer, Office of Student Affairs, Room 215 Barron Building, 522-2038 or extension 146.**”

2. On page 5 of the Academic Honor Policy, **Step 2** outlines the procedures for conducting an Academic Honor Policy Hearing. As designated in a Memorandum, dated April 19, 2004, from Anne Rowe, Dean of Faculties, the Panama City Campus Dean or its Associate Dean will chair the Academic Honor Policy Hearing.