




July 5, 2007

MEMORANDUM

TO: New Florida State University Faculty

FROM: Anne E. Rowe   
Dean of the Faculties and Deputy Provost

Welcome to Florida State University! We are proud of our institution and happy to have you join us. I hope that your association with the University will be long, productive, and professionally rewarding. I encourage you to explore the Florida State University's website at <http://www.fsu.edu/> as you become more acquainted with Florida State University.

All faculty appointments are subject to the constitution and laws of the State of Florida and the rules and regulations of the Florida Board of Governors, the Florida State University Board of Trustees, and the Florida State University. Become especially familiar with the University policies on sexual harassment, outside activities, conflict of interest, and intellectual property. You will find the following links helpful as you become familiar with these and other University policies.

- Office of the Dean of the Faculties <http://dof.fsu.edu/>
- FSU Policies and Procedures <http://www.vpfa.fsu.edu/policies/index.html>
- Office of the Provost and Executive Vice President for Academic Affairs <http://provost.fsu.edu/>
- Office of the President <http://president.fsu.edu/>

The *Faculty Handbook* (<http://dof.fsu.edu/facultyhandbook/index.html>) provides an overview of the history and administrative structure of Florida State University. It also presents information on various processes and procedures that you will encounter as a faculty member in your academic, administrative, or research roles. Please note the *Faculty Handbook* is currently undergoing a major revision that will be completed this year.

Policies governing degree programs and curriculum are found in current editions of the University's *General Bulletin* and *Graduate Bulletin* (<http://registrar.fsu.edu/bulletin/>). Critical points regarding important policies and procedures have been summarized in the attached memorandum. Please do not hesitate to contact me or my staff at 644-6876 at any time for assistance.

Attachment

cc: President Thomas K. Wetherell  
Provost Lawrence G. Abele  
Dr. Jayne Standley